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**Please find attached the paper in respect of Item 13 on  
the agenda for the above meeting**

13.	<b>Community Action Team Steering Group</b> (Pages 3 - 4)  Consider draft terms of reference for Member/Officer Group to monitor the Police Community Action Team. (Copy attached.)	10 mins
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**COUNCIL FUNDED POLICE COMMUNITY ACTION TEAM  
OFFICER / MEMBER OVERSIGHT GROUP**

**PROPOSED TERMS OF REFERENCE**

**Strategic Oversight Group Objectives**

- To ensure the Council maximises the value and operational effectiveness of the police Community Action Team (CAT) across the Scottish Borders; and an intelligence led approach to identifying priority areas of activity, supporting delivery of the Local Policing Plan and Community Planning Partnership Community Plan.

**Method of Approach**

The Oversight Group will carry out its function by:

- (a) ensuring the development of an analytical product necessary to support decision making while taking account of community information to feed into the monthly work plan; and
- (b) ensuring information is analysed to reach robust conclusions, examining options to inform a monthly work plan; and
- (c) contributing to inform the quarterly performance report for the Police, Fire & Rescue and Safer Communities Board and Executive Committee.

**(Proposed) Membership of Working Group**

- Councillor Watson McAteer (Chairman)
- Councillor Sandy Aitcheson
- Councillor Robin Tatler
- Councillor Gordon Edgar
- Councillor Stuart Marshall
- Councillor Jim Fullarton
- Councillor Simon Mountford

Officers in Support: Murray Leys, Chief Social Work Officer; Graham Jones, Safer Communities & Community Justice Manager; Wendy Marsden, Partnership Analyst; Douglas Scott, Senior Policy Advisor.

The Police Scotland Local Area Commander or his/her Deputy will also attend along with the CAT sergeant.

## **Scope**

The group will:

- Review the previous months CAT activity.
- Consider the forward looking analytical picture.
- Develop the context through local awareness and constituency issues.
- Consider an appropriate response to identified current or emerging issues which is both realistic and achievable.
- Look at alternative options and approaches to address specific identified problems.

## **Expectations**

- The Oversight Group will measure the effectiveness of the police response to the issues identified within the analysis, and priorities within the policing and community plan.
- Ensure that regular reporting on activity is maintained.
- Provide assurance that the CAT is providing added value.

## **Assumptions**

It is assumed that:

- People will be available to attend and contribute to meetings.